THE SAFEWAY COMPANIES

SAFEWAY · VONS · DOMINICK'S · PAVILIONS · CARRS · RANDALLS · TOM THUMB · GENUARDI'S

# 810 Grocery Products Invoice

In order to build a successful trading partner relationship that supports and enhances both our businesses, it is imperative that you understand this packet.

Key responsibilities for both parties are:
✓ to follow all agreed upon implementation plans,
✓ support and follow industry guidelines and version changes in a timely manner.

This document defines Safeway Inc.'s implementation of EDI Transaction Set 810 VICS Version 004010.  It does not vary from the ANSI X12 or UCS standards. Only segments and elements required by Safeway are included in this map.  All specific values are clearly noted in the description or enumerated in tables provided.

Some optional segments or data elements named in the VICS standards may not be present in this documentation but are still accepted.  They may however not be processed or retained within our system applications.

This document also defines the content of selected data elements as they pertain to the way that Safeway Inc. currently does business with our EDI trading partners.

The goal of this guide is to efficiently establish an EDI invoicing relationship with your company and Safeway's Retail Accounts Payable Department.  The implementation procedures are geared to ensure no loss of payments and elevate any future issues.

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# EDI IMPLEMENTATION GUIDE
## For
## 810 Grocery Products Invoice
## Version 004010 VICS US

<div style="text-align:center">

**SUMMARY OF CHANGES**

</div>

| Change Date | Description of Change |
|---|---|
| 03/20/2012 | PID01 and PID05 Product/Item Description segment is mandatory.<br><br>Credit invoices cannot be received via EDI. Contact your Accounts Payable clerk to have it processed manually. |

# Start Up Procedure

## *Preliminary Details*

Please review the mapping documents attached, including Safeway's usage notations.

Safeway will provide to you, a UPC list that details your items and each item's case UPC, scan UPC, pallet configurations, and cube.  Corrections are to be noted and the entire file returned to your buyer at Safeway as soon as possible.  Although we may begin testing before this step is completed, you will not be moved to a parallel mode until data synchronization is achieved and all EDI issues are resolved accordingly.

## *Testing*

This is a phase that requires a time commitment for both parties and may involve other internal or external resources. In the interest of productivity, we expect to complete all testing within 90 days from the time the trading partner is set up in our system. The goal of the testing process is to establish connectivity, test process representative data, review and make any mapping changes as necessary.

Once you have set Safeway up as a trading partner in your system and Safeway has done the same for your company, you can begin sending in test invoices. These invoices should be based on live purchase orders that Safeway has sent to you in the past. The reason that we ask for invoices against live purchase orders is so that we can look for key elements that need to match purchase order values. The EDI analyst will review these test invoices for completeness and accuracy. Feedback will be provided accordingly. Once you have sent in a good invoice for each of the Safeway distribution centers that you ship to, the EDI analyst will pass you to Accounts Payable in a parallel mode. At this stage you will be sending all of your live invoices both, EDI and hardcopy.

## *Parallel*

The parallel period is defined as paying off of the EDI invoices while continuing paper or fax communication as backup. The business users are to adjust to the EDI changes, i.e. ensure all documents are flowing through, considerations are put in place for the timing of transmissions, internal error reports are generated and distributed to the rightful owners who can act on the issues immediately, and acknowledgments are returned or received within the specified time requirement. When AP is comfortable with the EDI invoices that are being processed, they will notify you to discontinue the fax or paper backup.

Application Advice:  Safeway Accounts Payable Department has a set of minimum requirements to process an EDI invoice. If these values are not present or do not match a Safeway purchase order, an EDI 824 transaction will be generated with the rejection message.  A rejected invoice cannot be processed and must be corrected and retransmitted.  824 mapping specification is also available by request.

*\*Note – Safeway Accounts Payable Department is the only authorized party to formally communicate the completion of the testing procedure and to authorize one-time processing of a rejected or missing EDI invoice on paper.*

- **If an invoice is received with missing or invalid data, Safeway will create and transmit an EDI 824 transaction describing the rejection.  This rejected invoice can not be processed and a corrected EDI invoice must be sent to replace it.**
- **Safeway requires that vendors who send EDI invoices be capable of accepting and acknowledging the 824 application advice.**

## *Production Expectations*

⇒ *Acknowledgments*

Safeway will return an acknowledgment for each inbound transmission shortly after our EDI inbound is processed. Safeway adheres to the UCC guidelines regarding acknowledgment response times.

⇒ *System Problems*

You must inform us immediately in the event of a system problem either in transmission or any system processing that may cause a data delay. If you are using a VAN or a 3ʳᵈ party, it is important that we are notified of any communication problems you are currently encountering with that third party as well. When experiencing system problems and these problems will prevent you from transmitting invoices in excess of three business days, you need to notify immediately Safeway's Accounting Department to discuss alternative methods of communicating invoices for payment.

⇒ *System Changes*

The Safeway EDS department must be properly notified in advance of any permanent change of processing or Duns suffix changes, or any system changes that will affect the content or format of your outbound data. Any system change that will affect the inbound processing of our data that may result in a change to how our business is handled must also be communicated promptly. We will then determine if separate testing is necessary.

⇒ *Standard Version Changes*

All changes should be communicated to the EDS department with specific documentation on any field that you are changing as well as any inbound changes that might affect the handling of our data. Adequate time should be allowed for analysis and testing if deemed necessary. We would then mutually agree on a target date for the changeover.

The following specifications contain the Invoice Transaction Set (EDI 810) for use by your company to initiate payment on an order of which merchandise has been delivered to Safeway or one of its designated locations as specified on original order.

## DOCUMENT STRUCTURAL HIERARCHY

### COMMUNICATION CONTROL HEADERS

| Position | Segment ID | Name | Req | Max Use | |
|---|---|---|---|---|---|
| | ISA | Interchange Control Header | M | 1 | |
| | GS | Functional Group Header | M | 1 | |

### HEADER

| Position | Segment ID | Name | Req | Max Use | |
|---|---|---|---|---|---|
| 010 | ST | Transaction Set Header | M | 1 | |
| 020 | BIG | Beginning Segment for Invoice | M | 1 | |
| 050 | REF | Reference Identification | O | 12 | * |
| 060 | PER | Administrative Communications Contact | O | 3 | |

**LOOP ID – N1 (Loop Repeat = 200)**

| Position | Segment ID | Name | Req | Max Use | |
|---|---|---|---|---|---|
| 070 | N1 | Name | M | 1 | |
| 080 | N2 | Additional Name Information | O | 2 | |
| 090 | N3 | Address Information | O | 2 | * |
| 100 | N4 | Geographic Location | O | 1 | * |
| 130 | ITD | Terms of Sale | M | >1 | * |
| 140 | DTM | Date/Time Reference | O | 10 | |
| 150 | FOB | F.O.B. Related Instructions | O | 1 | |

### DETAIL

| Position | Segment ID | Name | Req | Max Use | |
|---|---|---|---|---|---|

**LOOP ID – IT1 (Loop Repeat = 200000)**

| Position | Segment ID | Name | Req | Max Use | |
|---|---|---|---|---|---|
| 010 | IT1 | Baseline Item Data | M | 1 | |
| 030 | IT3 | Additional Item Data | C | 5 | * |
| 050 | CTP | Pricing Information | O | 25 | |

**LOOP ID – IT1/PID (Loop Repeat = 1000)**

| Position | Segment ID | Name | Req | Max Use | |
|---|---|---|---|---|---|
| 060 | PID | Product/Item Description | O | 1 | |
| 100 | PO4 | Item Physical Details | O | 1 | |

**LOOP ID – IT1/SAC (Loop Repeat = 25)**

| Position | Segment ID | Name | Req | Max Use | |
|---|---|---|---|---|---|
| 180 | SAC | Service, Promotion, Allowance or Charge Information | O | 1 | * |

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## SUMMARY

| Position | Segment ID | Name | Req | Max Use | |
|----------|-----------|------|-----|---------|---|
| 010 | TDS | Total Monetary Value Summary | M | 1 | |
| | | | | | |
| **LOOP ID – SAC  (Loop Repeat = 25)** | | | | | |
| 040 | SAC | Service, Promotion, Allowance or Charge Information | O | 1 | * |
| | | | | | |
| **LOOP ID – ISS  (Loop Repeat = >1)** | | | | | |
| 060 | ISS | Invoice Shipment Summary | M | 1 | |
| 070 | CTT | Transaction Totals | M | 1 | |
| 080 | SE | Transaction Set Trailer | M | 1 | |

## COMMUNICATION CONTROL TRAILERS

| Position | Segment ID | Name | Req | Max Use |
|----------|-----------|------|-----|---------|
| | **GE** | Functional Group Trailer | M | 1 |
| | **IEA** | Interchange Control Trailer | M | 1 |

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## VICS 810 004010
## GROCERY PRODUCTS INVOICE

Last Modified: 09/30/2008

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| HEADER | | | | | | | |
| **ISA** | **Interchange Control Header** | | | | | | |
| ISA01 | AUTHORIZATION INFO QUALIFIER | I01 | M | 2 | 2 | ID | 00 = NO AUTHORIZATION INFO PRESENT |
| ISA02 | AUTHORIZATION INFORMATION | I02 | M | 10 | 10 | AN | NO INFO BUT BLANK-FILLED |
| ISA03 | SECURITY INFO QUALIFIER | I03 | M | 2 | 2 | ID | 00 = NO SECURITY INFO REQUIRED |
| ISA04 | SECURITY INFORMATION | I04 | M | 10 | 10 | AN | NO INFO BUT BLANK-FILLED |
| ISA05 | INTERCHANGE ID QUALIFIER | I05 | M | 2 | 2 | ID | _ _= SENDER'S EDI ID QUALIFIER |
| ISA06 | INTERCHANGE SENDER ID | I06 | M | 15 | 15 | AN | SENDER'S ISA COMM ID |
| ISA07 | INTERCHANGE ID QUALIFIER | I05 | M | 2 | 2 | ID | 08 = SAFEWAY'S UCC QUALIFIER |
| ISA08 | INTERCHANGE RECEIVER ID | I07 | M | 15 | 15 | AN | 9251750000 = SAFEWAY'S ISA COMM ID |
| ISA09 | INTERCHANGE DATE | I08 | M | 6 | 6 | DT | DATE IN YYMMDD FORMAT |
| ISA10 | INTERCHANGE TIME | I09 | M | 4 | 4 | TM | TIME IN HHMM FORMAT |
| ISA11 | INTERCHANGE CTRL STANDARDS ID | I10 | M | 1 | 1 | ID | U = CODE VALUE for U.S. EDI COMMUNITY |
| ISA12 | ISA CONTROL VERSION NUMBER | I11 | M | 5 | 5 | ID | 00401 = VERSION USED |
| ISA13 | INTERCHANGE CONTROL NUMBER | I12 | M | 9 | 9 | N0 | INTERCHANGE CONTROL NUMBER |
| ISA14 | ACK REQUESTED | I13 | M | 1 | 1 | ID | 0 = NO ACKNOWLEDGEMENT REQUESTED |
| ISA15 | USAGE INDICATOR | I14 | M | 1 | 1 | ID | P = PRODUCTION DATA  (T = TEST) |
| ISA16 | COMPONENT ELEMENT SEPARATOR | I15 | M | 1 | 1 | ID | > = SUB-ELEMENT SEPARATOR |
| SAFEWAY USES THE FOLLOWING CHARACTERS: | | | | | | | * = ELEMENT SEPARATOR  (ASTERISK) |
| | | | | | | | ~ = SEGMENT TERMINATOR  (TILDE) |

Sample Data:
ISA*00*          *00*          *01*123456789     *08*9251750000     *030307*0819*U*00401*000000405*0*P*>~

| GS | Functional Group Header | | | | | | |
|---|---|---|---|---|---|---|---|
| GS01 | FUNCTIONAL ID CODE | 479 | M | 2 | 2 | ID | IN = FUNCTIONAL ID CODE FOR INVOICE |
| GS02 | APPLICATION SENDER CODE | 142 | M | 2 | 15 | AN | TRADING PARTNER/SENDER'S GS ID |
| GS03 | APPLICATION RECEIVER CODE | 124 | M | 2 | 15 | AN | 8019721193 = SAFEWAY'S GS ID |
| GS04 | DATE | 373 | M | 8 | 8 | DT | DATE IN CCYYMMDD FORMAT |
| GS05 | TIME | 337 | M | 4 | 8 | TM | TIME IN HHMM FORMAT |
| GS06 | GROUP CONTROL NUMBER | 28 | M | 1 | 9 | N0 | GS CONTROL # |
| GS07 | RESPONSIBLE AGENCY CODE | 455 | M | 1 | 2 | ID | X =  AGENCY CODE FOR VICS |
| GS08 | VERSION/RELEASE ID CODE | 480 | M | 1 | 12 | AN | 004010VICS = VERSION RELEASE |

Sample Data:
GS*IN*123456789*8019721193*20030307*0819*405*X*004010VICS~

| ST | Transaction Set Header | | | | | | |
|---|---|---|---|---|---|---|---|
| ST01 | TRANSACTION SET ID CODE | 143 | M | 3 | 3 | ID | 810 = TRANSACTION SET CODE FOR INVOICE |
| ST02 | TRANSACTION SET CONTROL NUMBER | 329 | M | 4 | 9 | AN | CONTROL NUMBER RELATIVE TO GS06 |

Sample Data:
ST*810*4050001~

# VICS 810 004010
# GROCERY PRODUCTS INVOICE

Last Modified: 09/30/2008

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **BIG** | **Beginning Segment for Invoice** | | | | | | |
| BIG01 | DATE | 373 | M | 8 | 8 | DT | INVOICE DATE IN CCYYMMDD FORMAT |
| BIG02 | INVOICE NUMBER | 76 | M | 1 | 22 | AN | SENDER'S INVOICE NUMBER |
| BIG03 | PO DATE | 373 | M | 8 | 8 | DT | PURCHASE ORDER DATE (CCYYMMDD) |
| BIG04 | PO NUMBER | 324 | M | 1 | 22 | AN | PURCHASE ORDER NUMBER (SAFEWAY'S 6-DIGIT NUMERIC) |

Sample Data:
BIG*20030306*100001*20030228*999999~

| REF | **Reference Identification** | | | | | | |
|---|---|---|---|---|---|---|---|
| REF01 | REFERENCE IDENTIFICATION QUALIFIER | 128 | M | 2 | 3 | ID | REFERENCE NUMBER QUALIFIER: AI = ASSOCIATED INVOICE |
| REF02 | REFERENCE NUMBER | 127 | M | 1 | 30 | AN | ASSOCIATED INVOICE # |

Sample Data:
REF*AI*100002~

| PER | Administrative Communications Contact | | | | | | |
|---|---|---|---|---|---|---|---|
| PER01 | CONTACT FUNCTION CODE | 366 | M | 2 | 2 | ID | CONTACT FUNCTION CODE IC = INFORMATION CONTACT AP = ACCOUNTS PAYABLE AR = ACCOUNTS RECEIVABLE |
| PER02 | NAME | 93 | O | 1 | 60 | AN | NAME OF SENDER'S ACCOUNTING CONTACT |
| PER03 | COMMUNICATION NUMBER QUALIFIER | 365 | C | 2 | 2 | ID | TE = TELEPHONE NUMBER; FX = FAX # |
| PER04 | COMMUNICATION NUMBER | 364 | C | 1 | 80 | AN | ACTUAL PHONE OR FAX # OF A/R CONTACT |

Sample Data:
PER*IC*JOHN DOE*TE*555-222-5252~

| N1 | Name | | | | | | |
|---|---|---|---|---|---|---|---|
| N101 | ENTITY ID CODE | 98 | M | 2 | 3 | ID | ST = SHIP-TO (FROM SAFEWAY'S PO) BT = BILL-TO (FROM SAFEWAY'S PO) RI = REMIT-TO |
| N102 | NAME | 93 | O | 1 | 60 | AN | COMPANY NAME |
| N103 | ID CODE QUALIFIER | 66 | M | 1 | 2 | ID | 9 = QUALIFIER FOR DUNS + 4 |
| N104 | ID CODE | 67 | M | 2 | 80 | AN | DUNS + 4 |

Sample Data:
N1*RI*COMPANY A*9*1234567890000~
N1*ST*SAFEWAY INC.*9*009137209nnnn
N1*BT*SAFEWAY INC.*9*0091372091700~

| N2 | Additional Name Information | | | | | | |
|---|---|---|---|---|---|---|---|
| N201 | NAME | 93 | O | 1 | 60 | AN | ADDITIONAL COMPANY NAME |

Sample Data:
N2*ADDITIONAL COMPANY NAME~

VICS 810 004010
GROCERY PRODUCTS INVOICE

Last Modified: 09/30/2008

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **N3** | **Address Information** | | | | | | |
| N301 | ADDRESS INFORMATION | 166 | M | 1 | 55 | AN | STREET ADDRESS OR P.O. BOX |
| N302 | ADDRESS INFORMATION | 166 | O | 1 | 55 | AN | ADDITIONAL ADDRESS INFORMATION |

Sample Data:
N3*11 YOUR STREET~

| EDI | NAME | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **N4** | **Geographic Location** | | | | | | |
| N401 | CITY NAME | 19 | O | 2 | 30 | AN | CITY NAME |
| N402 | STATE OR PROVINCE CODE | 156 | O | 2 | 2 | ID | STATE OR PROVINCE CODE |
| N403 | POSTAL CODE | 116 | O | 3 | 15 | ID | ZIP |
| N404 | COUNTRY CODE | 26 | O | 2 | 3 | ID | COUNTRY CODE |

Sample Data:
N4*YOUR CITY*STATE*ZIP*USA~

| EDI | NAME | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **ITD** | **Terms of Sale/Deferred Terms of Sale - This segment is mandatory.** | | | | | | |
| ITD01 | TERMS TYPE CODE | 336 | O | 2 | 2 | ID | CODE TO IDENTIFY TYPE OF PAYMENT<br>01 = BASIC<br>05 = DISCOUNT NOT APPLICABLE |
| ITD02 | TERMS BASIS DATE CODE | 333 | O | 1 | 2 | ID | CODE TO IDENTIFY BEGINNING OF TERMS PERIOD<br>2 = DELIVERY DATE<br>3 = INVOICE DATE<br>8 = INVOICE TRANSMISSION DATE |
| ITD03 | TERMS DISCOUNT PERCENT | 338 | O | 1 | 16 | R | TERMS DISCOUNT EXPRESSED AS A % |
| ITD04 | TERMS DISCOUNT DUE DATE | 370 | C | 8 | 8 | DT | DATE PAYMENT IS DUE IF DISCOUNT IS EARNED; EXPRESSED IN CCYYMMDD |
| ITD05 | TERMS DISCOUNT DAYS DUE | 351 | C | 1 | 3 | N0 | NUMBER OF DAYS TO EARN DISCOUNT IN TERMS OF ITD04 |
| ITD06 | TERMS NET DUE DATE | 446 | O | 8 | 8 | DT | DATE TOTAL PAYMENT IS DUE EXPRESSED IN CCYYMMDD FORMAT (DISCOUNT NOT APPLICABLE) |
| ITD07 | TERMS NET DAYS | 386 | O | 1 | 3 | N0 | NUMBER OF DAYS UNTIL TOTAL INVOICE IS DUE IN TERMS OF ITD02 |
| ITD08 | TERMS DISCOUNT AMOUNT | 362 | O | 1 | 10 | N2 | TOTAL AMOUNT OF TERMS DISCOUNT |
| ITD12 | DESCRIPTION | 352 | O | 1 | 80 | AN | FREE-FORM DESCRIPTION OF TERMS |

Sample Data:
ITD*01*3*2*20030316*10*20030321*15*6304****2% 10 NET 15 DAYS~

| EDI | NAME | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **DTM** | **Date/Time Reference** | | | | | | |
| DTM01 | DATE/TIME QUALIFIER | 374 | M | 3 | 3 | ID | CODE TO SPECIFY TYPE OF DATE OR TIME<br>011 = SHIPPED |
| DTM02 | DATE | 373 | C | 8 | 8 | DT | DATE EXPRESSED IN CCYYMMDD FOR DTM01 |

Sample Data:
DTM*011*20030306~

VICS 810 004010
GROCERY PRODUCTS INVOICE

Last Modified: 09/30/2008

| EDI | NAME | STANDARDS | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|

DETAIL

| IT1 | Baseline Item Data (Invoice) | | | | | | |
|---|---|---|---|---|---|---|---|
| IT102 | QUANTITY INVOICED | 358 | M | 1 | 10 | R | NUMBER OF UNITS INVOICED |
| IT103 | UNIT OR BASIS FOR MEASUREMENT CODE | 355 | M | 2 | 2 | ID | CODE TO SPECIFY UNIT FOR VALUE ON IT102<br>CA = CASE<br>EA = EACH<br>LB = POUND |
| IT104 | UNIT PRICE | 212 | M | 1 | 17 | R | PRICE PER UNIT OF PRODUCT REFERENCED ON IT102 AND IT103 |
| IT106 | PRODUCT/SERVICE ID QUALIFIER | 235 | C | 2 | 2 | ID | CODE TO IDENTIFY TYPE OR SOURCE OF SUCCEEDING DESCRIPTIVE NUMBER<br>UA = UPC CASE CODE 2-5-5 |
| IT107 | PRODUCT/SERVICE ID | 234 | C | 1 | 48 | AN | PRODUCT ID FOR IT106 |

Sample Data:
IT1**50*CA*15.12**UA*002310000260~
IT1**7500.5*LB*1.5**UA*002310000222~ (Random Weight Item)

| IT3 | Additional Item Data | | | | | | |
|---|---|---|---|---|---|---|---|
| IT301 | NUMBER OF UNITS SHIPPED | 382 | C | 1 | 10 | R | NUMBER OF UNITS SHIPPED |
| IT302 | UNIT OR BASIS FOR MEASUREMENT CODE | 355 | C | 2 | 2 | ID | UNIT OR BASIS OF MEASURE CODE |

Sample Data:
IT3*50*CA~

| CTP | Pricing Information | | | | | | |
|---|---|---|---|---|---|---|---|
| CTP02 | PRICE IDENTIFIER CODE | 236 | C | 3 | 3 | ID | CODE TO IDENTIFY PRICE SPECIFICATION<br>UCP = UNIT COST PRICE |
| CTP03 | UNIT PRICE | 212 | C | 1 | 17 | R | PRICE PER UNIT OF PRODUCT |

Sample Data:
CTP**UCP*15.12~

| PID | Product/Item Description - This segment is mandatory. | | | | | | |
|---|---|---|---|---|---|---|---|
| PID01 | ITEM DESCRIPTION TYPE | 349 | M | 1 | 1 | ID | CODE INDICATING FORMAT OF DESCRIPTION<br>F = FREE-FORM |
| PID05 | DESCRIPTION | 352 | C | 1 | 80 | AN | FREE-FORM DESCRIPTION FOR PID01 |

Sample Data:
PID*F****SPECIAL PRODUCT 12-12 OZ~

| SAC | Allowance/Charge Detail Level | | | | | | |
|---|---|---|---|---|---|---|---|
| SAC01 | ALLOWANCE OR CHARGE INDICATOR | 248 | M | 1 | 1 | ID | CODE THAT IDENTIFIES ALLOWANCE FROM CHARGE<br>A = ALLOWANCE<br>C = CHARGE<br>N = NO ALLOW/CHARGE; MEMO ONLY |
| SAC02 | SERVICE, PROMOTION, ALLOWANCE OR CHARGE CODE | 1300 | M | 4 | 4 | ID | CODE IDENTIFYING THE SERVICE, PROMOTION, ALLOWANCE OR CHARGE (PLEASE SEE SUMMARY NOTES FOR TABLE OF ALLOWANCES/CHARGES) |
| SAC05 | AMOUNT | 610 | O | 1 | 15 | N2 | MONETARY AMOUNT |
| SAC08 | RATE | 118 | O | 1 | 9 | R | RATE EXPRESSED IN MONETARY VALUE |

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|-----|------|------|-----|-----|-----|------|-----------------|

**SAC Continuation**

| SAC | Allowance/Charge Detail Level | | | | | | |
|-----|-------------------------------|------|-----|-----|-----|------|-----------------|
| SAC09 | UNIT OR BASIS OF MEASUREMENT CODE | 355 | C | 2 | 2 | ID | CODE SPECIFYING UNIT FOR VALUE EXPRESSED |
| SAC10 | QUANTITY | 380 | C | 1 | 15 | R | NUMERIC VALUE OF QUANTITY |
| SAC12 | ALLOWANCE OR CHARGE HANDLING METHOD CODE | 331 | O | 2 | 2 | ID | METHOD OF HANDLING OF ALLOWANCE OR CHARGE<br>01 = BILLBACK<br>02 = OFF INVOICE<br>06 = CHARGE TO BE PAID BY CUSTOMER |
| SAC15 | DESCRIPTION | 352 | C | 1 | 80 | AN | FREE-FORM DESCRIPTION OF RELATED DATA ELEMENTS |

Sample Data:
SAC*A*B280***7800***1.56****02***2-1388 PROMO~

SUMMARY

| TDS | Total Monetary Value Summary | | | | | | |
|-----|------------------------------|------|-----|-----|-----|------|-----------------|
| TDS01 | AMOUNT | 610 | M | 1 | 15 | N2 | TOTAL AMOUNT OF INVOICE INCLUDING CHARGES, LESS ALLOWANCES |

Sample Data:
TDS*65840~

| SAC | Allowance/Charge Summary Level | | | | | | |
|-----|--------------------------------|------|-----|-----|-----|------|-----------------|
| SAC01 | ALLOWANCE OR CHARGE INDICATOR | 248 | M | 1 | 1 | ID | CODE THAT IDENTIFIES ALLOWANCE FROM CHARGE<br>A = ALLOWANCE<br>C = CHARGE<br>N = NO ALLOW./CHARGE; MEMO ONLY |
| SAC02 | SERVICE, PROMOTION, ALLOWANCE OR CHARGE CODE | 1300 | M | 4 | 4 | ID | CODE IDENTIFYING THE SERVICE, PROMOTION, ALLOWANCE OR CHARGE (PLEASE SEE SUMMARY NOTES FOR TABLE OF ALLOWANCES/CHARGES) |
| SAC05 | AMOUNT | 610 | O | 1 | 15 | N2 | MONETARY AMOUNT |
| SAC08 | RATE | 118 | O | 1 | 9 | R | RATE EXPRESSED IN MONETARY VALUE |
| SAC09 | UNIT OR BASIS OF MEASUREMENT CODE | 355 | C | 2 | 2 | ID | CODE SPECIFYING UNIT FOR VALUE EXPRESSED |
| SAC10 | QUANTITY | 380 | C | 1 | 15 | R | NUMERIC VALUE OF QUANTITY |
| SAC12 | ALLOWANCE OR CHARGE HANDLING METHOD CODE | 331 | O | 2 | 2 | ID | METHOD OF HANDLING OF ALLOWANCE OR CHARGE<br>01 = BILLBACK<br>02 = OFF INVOICE<br>06 = CHARGE TO BE PAID BY CUSTOMER |
| SAC15 | DESCRIPTION | 352 | C | 1 | 80 | AN | FREE-FORM DESCRIPTION OF RELATED DATA ELEMENTS |

Sample Data:
SAC*A*D240***-1960~

## VICS 810 004010
## GROCERY PRODUCTS INVOICE

Last Modified: 09/30/2008

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **ISS** | **Invoice Shipment Summary** | | | | | | |
| ISS01 | NUMBER OF UNITS SHIPPED | 382 | C | 1 | 10 | R | NUMBER OF ITEMS SHIPPED IN REFERENCE TO IT102 |
| ISS02 | UNIT OR BASIS OF MEASUREMENT CODE | 355 | C | 2 | 2 | ID | CODE TO SPECIFY UNITS FOR ISS01 |

Sample Data:
ISS*50*CA~

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **CTT** | **Transaction Totals** | | | | | | |
| CTT01 | NUMBER OF LINE ITEMS | 354 | M | 1 | 6 | N0 | TOTAL NUMBER OF LINE ITEMS IN TRANSACTION SET (# OF IT1 SEGMENTS) |

Sample Data:
CTT*1~

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **SE** | **Transaction Set Trailer** | | | | | | |
| SE01 | NUMBER O F INCLUDED SEGMENTS | 96 | M | 1 | 10 | N0 | # OF SEGMENTS FROM ST TO SE |
| SE02 | TRANSACTION SET CONTROL NUMBER | 329 | M | 4 | 9 | AN | MUST BE SAME # AS IN ST02 SEGMENT |

Sample Data:
SE*21*4050001~

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **GE** | **Functional Group Trailer** | | | | | | |
| GE01 | NUMBER OF TRANSACTION SETS INCLUDED | 97 | M | 1 | 6 | N0 | # OF SETS IN FUNCTIONAL GROUP |
| GE02 | GROUP CONTROL NUMBER | 28 | M | 1 | 9 | N0 | SAME AS GS06 |

Sample Data:
GE*1*405~

| EDI | NAME | STANDARDS | | | | | SAFEWAY |
| | | Code | Req | Min | Max | Atrb | REQUIRED/ACCEPTED |
|---|---|---|---|---|---|---|---|
| **IEA** | **Interchange Control Trailer** | | | | | | |
| IEA01 | # OF INCLUDED FUNCTIONAL GROUP | I16 | M | 1 | 5 | N0 | # OF GROUPS IN THE INTERCHANGE |
| IEA02 | INTERCHANGE CONTROL NUMBER | I12 | M | 9 | 9 | N0 | SAME NUMBER AS ISA13 |

Sample Data:
IEA*1*000000405~

## Sample VICS 810 004010 Raw Data

```
ISA*00*          *00*          *01*123456789     *08*9251750000     *030824*0951*U*00401*000001009*0*P*>~
GS*IN*123456789*8019721193*20030824*0951*474*X*004010VICS~
ST*810*0001~
BIG*20030823*100001*20030815*999999~
REF*AI*100002~
N1*ST*SAFEWAY INC*9*009137209nnnn~
N1*BT*SAFEWAY INC*9*0091372091700~
N1*RI*COMPANY A*9*1234567890000~
N3*11 YOUR STREET~
N4*CHICAGO*IL*60676~
ITD*08*3*1*20031022*60*20031023*61~
DTM*011*20030823~
IT1**12*CA*11.04**UA*002310000011*VN*123456~
CTP**UCP*11.04~
PID*F****MERCHANDISE 1~
IT1**32*CA*11.1**UA*002310000012*VN*67890~
CTP**UCP*11.1~
PID*F****MERCHANDISE 2~
SAC*A*B280***4992***1.56****02***2-1388 PROMO~
TDS*41816~
SAC*A*D240***-1960~
ISS*44*CA~
CTT*2~
SE*22*0001~
GE*1*474~
IEA*1*000001009~
```

## Sample Invoice with Random Weight Item

```
ISA*00*          *00*          *01*123456789     *08*9251750000     *030922*1100*U*00401*000000394*0*P*>~
GS*IN*123456789*8019721193*20030922*1100*394*X*004010VICS~
ST*810*2168~
BIG*20030920*100001*20030828*999999~
N1*ST*SAFEWAY INC*9*009137209nnnn~
N1*BT*SAFEWAY INC*9*0091372091700~
N1*RI*COMPANY A*9*1234567890000~
N3*11 YOUR STREET~
N4*CHICAGO*IL*60676~
ITD**3****20030930*7~
DTM*011*20030920~
IT1**7500.5*LB*1.5**UA*002310000222~
IT3*120*CA~
CTP**UCP*1.5~
PID*F****TOP ROUND WHOLE~
TDS*1125075~
ISS*7500.5*LB~
CTT*1~
SE*17*2168~
GE*1*394~
IEA*1*000000394~
```

## SUMMARY NOTES

- ✓ Values from Safeway's Purchase Order should flow into your invoice set although not all segments will be copied to the invoice.
- ✓ Invoice should reference a valid PO Number that must be 6-digit numeric.
- ✓ Ship-To duns in PO should be transmitted back as Ship-To duns on your invoice.
  - ▪ ST Duns = 13 digits
- ✓ Bill-To duns in PO should be transmitted back as Bill-To duns on your invoice.
  - ▪ BT Duns = 13 digits
- ✓ Remit-To Address must be transmitted with your Remit-To Name + duns (For N1*RI, N3 and N4 are Mandatory segments).
- ✓ ITD Segment is Mandatory for Safeway.
- ✓ ITD Terms segment should reflect valid date, amount and percentage rate if applicable.
- ✓ SAC segment should reflect codes as defined on purchase order.
- ✓ SAC Swell, Freight and Trade discounts are only accepted at summary level.
- ✓ REF Segment is required only when:
  - ▪ sending multiple invoices for one Purchase Order. All invoice numbers should be referenced on each individual invoice using REF segments.
- ✓ IT3 segment is Mandatory for unit conversion only if IT103 reflects a unit of measure code considered as random weight.
- ✓ PID01 and PID05 Product/Items description is mandatory.
- ✓ Credit invoices cannot be received via EDI. Contact your Accounts Payable clerk to have it processed manually.

## SAMPLES OF ALLOWANCE/CHARGE CODES

| ALLOWANCES | | CHARGES | |
|---|---|---|---|
| A400 | NON-PERFORMANCE ALLOWANCE | B130 | CIGARETTE STAMPING |
| B010 | CENTS OFF | C090 | DEPOSIT CHARGE – RESALE ITEM |
| B280 | PERFORMANCE/NON-PERFMNCE ALLOW. | D210 | PICK-UP CHARGE |
| C310 | DISCOUNT | D240 | FREIGHT CHARGE |
| C320 | DISPLAY ALLOWANCE | D360 | GOODS AND SERVICES TAX CHARGE |
| D240 | FREIGHT ALLOWANCE | F190 | PALLETIZING |
| D250 | FRESHNESS/LEAKER ALLOWANCE | G330 | EQUIPMENT RENTAL CHARGE |
| D350 | GOODS/SERVICE CREDIT ALLOWANCE | G740 | SERVICE CHARGE |
| E730 | NEW ITEM ALLOWANCE | G930 | SLIPSHEET UNLOADING CHARGE |
| F280 | PERFORMANCE ALLOWANCE | H090 | SPECIAL HANDLING CHARGE |
| F670 | PRICE & MARKETING ALLOWANCE | H400 | STOPCHARGE |
| F800 | PROMOTIONAL ALLOWANCE | H625 | BEVERAGE TAX |
| G910 | QUANTITY DISCOUNT | H850 | TAXES |
| I170 | TRADE DISCOUNT | I390 | UNLOADING CHARGE |